

Meeting Minutes

May 18, 2016

10:30 A.M.

Meeting Called by: Michelle Wimbish, Council Chair, (DCCS)

Type of Meeting: Business

Secretary: Tamara Dean, Secretary (APLS)

Attendees:

John-Bauer Graham (ACHE)
Bryce Thornton (APLS)
Gina Frady (ASA)
Janice Franklin (ACHE/NAAL)
Nakia Robinson (DCCS)
Steven Yates (ADE)

Melvin Davis (ACHE)
Michelle Wimbish (DCCS)
Nancy Pack (APLS)
Ron Leonard (NAAL)
Tamara Dean (APLS)

AGENDA TOPICS

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|---|----------|--------------------------------|
| Call to order | 10:36 am | Michelle Wimbish |
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| Welcome and Introductions: | | Michelle Wimbish/Council Chair |
| Michelle Wimbish welcomed the Council. She introduced Nakia Robinson (DCCS) who is taking Vicki Olson's place. | | |

SPECIAL GUEST

Jay Lamar, Executive Director, of the Alabama Bicentennial Commission, presented the Council with information about the scope and breadth of the Bicentennial plans. Ms. Lamar stated that the Commission's emphasis is education. A web site is already up: www.alabama200.org. In January, 2017, a state-wide read will be launched. The complete launch of the festivities and events will be March 3, 2017.

The AVL Council is interested in participating in the project, as discussed after Ms. Lamar spoke.

REVIEW OF MINUTES

Minutes from March, 2016, were reviewed and approved by the entire Council.

OFFICERS' REPORTS

A. Chair's Report – Michelle Wimbish

- The Chair encouraged the Council to be active on the committees. She reported on the decision made on archiving our minutes. The Department of Archives has agreed to accept digitize copies of all of the Council minutes since its conception. A hard copy will be housed at APLS.

The Council agreed to archive the minutes of each meeting, the budget and the treasurer's report.

- Ron Leonard, Melvin Davis and Michelle Wimbish approached the APT regarding working with the Council to promote the AVL. The response was encouraging and a willingness to collaborate was forthcoming.
- Michelle Wimbish began a discussion considering the Council developing a relationship with Home Schoolers. Several suggestions were made. Everyone agreed we should explore all of the options.

B. Treasurer's Report

- Due to the absence of Earlene Patton, an official treasurer's report was not presented.

UNFINISHED BUSINESS

A. Web Page

- Gina Frady and John-Bauer Graham presented a "Website Redesign Committee Report" as they were tasked to do at the March 16th meeting.
- This report included specifications for a total redesign of the AVL website. These specs will be used to request quotes from website developers that are on the Alabama Joint Purchasing List.
- Nancy Pack was able to obtain the IT listing for two or three companies on the State Purchasing List. This will enable the Council to avoid the bid process.

NEW BUSINESS

Ron Leonard discussed that the Database Committee obtain a quote from Mango (a language database) and bring a proposal to the Council.

A discussion followed concerning the disbursement of any funds that may be left in the Council budget. Earlene Patton had suggested that all funds be encumbered by June 1st, 2016.

COMMITTEE UPDATES

A. By-Laws

- Changes were made to the By-Laws: The meeting times should begin in October paralleling the fiscal year. All committees were given specific roles and tasks.
- The Committee was asked to clarify in the By-Laws exactly what should be archived as discussed earlier in this meeting.
- The Council voted to approve the By-Laws as corrected with minor changes.

B. Technology

- Gina Frady presented the statistical report. She presented an excel sheet with all the databases listed (by company) with the full text retrievals and the number of searches. Oxford continues to be difficult to retrieve stats on the databases.

Michelle stated that she will call the Oxford representative and register our complaint and ask for statistics in a timely and regular basis.

C. Legislative

- The Committee stated there are no changes. The 2017 fiscal year will be for level funding.

D. Training

- Michelle Wilson, Becky Goodson and Gina Frady continue to work on the development of an e-course. This will offer training on the AVL for teachers that are striving to earn Continuing Education credits. It will be a six-week course. The preparation and planning is an arduous and lengthy process.

E. Database Review

- Michelle Wilson led a discussion on the spending of possible year-end funds. She suggested that the monies be spent on a database, rather than eBooks. Some of the databases advocated were: Mango; Pronunciator; Pebble Go (price determined by modules selected); Flipster; and Britannica Science.
- Ron Leonard reported that he mentioned it to the EBSCO representative concerning eBooks.
- Michelle stated that the committee is interested in developing a rubric to evaluate each database.
- She inquired if the Council was in favor of purchasing an additional database if there are monies left over. John-Bauer Graham made a motion to purchase an additional database; Nancy Pack seconded the motion; the motion carried.
- Ron stated that if we wanted to consider Pronunciator, he could probably negotiate a lower price.

F. Publicity

- Bryce Thornton reported on research that he has done concerning publicity items to purchase. He submitted information regarding possible purchases.
- The Council approved purchasing the following items.
Table runners; mouse pads; banner kits; car chargers; sticky notes; bookmarks; stylus/highlighter pens.
- Give away packets will include umbrellas (golf-size); notebooks; and stone casters (which will also be given to Legislators.)
- The Council agreed the logo will remain the same.
- The tag line will be removed.

ANNOUNCEMENTS

- A. Michelle Wilson has been appointed to the Alabama Oversight Committee to represent the Council.
- B. Michelle Wimbish appointed the following to the Nominating Committee:
- John-Bauer Graham; Gina Frady; and Steven Yates.

- This will be considered at our next meeting.
- C. Steven Yates was congratulated for his winning the office of president for the AASL.

ADJOURNMENT

The next meeting will be held on July, 20th, 2016.

The meeting was adjourned at 12:40 pm.

Respectfully Submitted by: Tamara Dean